

Bloomfield Health Services

Minutes of the Board of Directors of Bloomfield Care Centre CLG

Date & Time: 27 March 2023, 17:30 – 20:05

Location: Zoom meeting.

BHS 23/024	Welcome The Chair welcomed all to the meeting and noted the quorum of directors were present.													
BHS 23/025	Attendance													
	Directors Attending	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	Charlie McGuinness	A	A	P										
	Colm Oboyle	P	P	P										
	Drewry Pearson	P	P	P										
	Helen Fanning	P	P	P										
	John McNeilly	C	C	C										
	Kevin Conlon	P	P	P										
	Rob Goodbody	P	P	A										
	Robert Haughton	P	A	P										
	Sheilagh Reaper-Reynolds	A	P	A										
	Thorsten Niermeyer	P	P	P										
	Management Attending													
	Ian Daly	P	A	P										
	Roger Smyth	P	P	P										
	Joe Kelly	P	P	P										
	Cathy Shelley (DON)	-	-	P										
	A= apology. P= present. C= Chairperson													
BHS 23/026	Declarations of Conflict of Interest/Loyalties All directors present confirmed they had no conflict of interest/loyalties regarding matters on the agenda or reports circulated to this meeting.													
BHS 23/027	Minutes of the last meeting The minutes of the last meeting are available on the intranet. Decision: 1. The minutes of the February board meetings were approved. Discussion: 1. Nil.													
BHS 23/028	Matters Arising Decision: 1. Nil. Discussion: 1. Governance Action plan. This will be on the board meeting agenda every 2 months. A Sample Compliance Calendar will be circulated on the intranet.													
BHS 23/029	CEO's Reports Decision:													

	<ol style="list-style-type: none"> 1. New Director of Nursing. J McNeilly welcomed C Shelley to her first board meeting. <p>Discussion:</p> <ol style="list-style-type: none"> 1. C Shelley gave a brief verbal presentation. Senior managers have being allocated to support the CNM2 and CNM1 groups. The ISBAR communication tool was rolled out. Environmental checks and health and safety walk abouts continue. Intentional rounding by ward staff to anticipate residents needs has commenced. Storage of out of date medicine off ward was rolled out. 2. Electronic Patient Record. It was noted a future system needs to communicate with community pharmacies and Tallaght hospital. 3. Killakee registration. The Mental Health Commission are coming in to review the new 21 beds unit next week. 4. MHC inspection report. We expect Premises will be a moderate risk non compliance due to the condition of some of the floors which will be addressed by our planned remedial works. A programme of Ligation minimisation will be laid out and actioned on a phased basis. It was noted the cleaning has improved significantly. The Inspection report will be circulated to the board when available. 5. Huntingtons Disease business case. B Higgins A/National Director of Planning & Innovation for Mental Health & Disabilities will meet with us and HDAI tomorrow to discuss our joint business plan. 6. Collaboration with Beaumont Hospital Neurology department. At this point it appears Beaumont is busy developing its own approach to Huntingtons and does not have an interest in collaboration. 7. Staffing. Retention issues are still a problem as we are no longer able to pay the current HSE salary scales. This will be put to Jim Ryan in our 2024/2025 budget meeting. 8. Topaz Huntingtons Service visit. A number of senior clinicians visited the Huntingtons service in Holland. The similarities and differences were discussed.
<p>BHS 23/030</p>	<p>Corporate Governance</p> <p>Decision:</p> <ol style="list-style-type: none"> 1. R Smyth will circulate the finalised Board Effectiveness Review on the intranet. 2. A strategic planning day for the board will be arranged in May. <p>Discussion:</p> <ol style="list-style-type: none"> 1. Strategic Plan. The draft plan was discussed. Psychiatry needs to be emphasised not just neuro psychiatry. It needs to focus more on the clinical needs rather than business/marketing aspects. The Financial objective of breaking even and avoid the crisis of past 2 years needs to be emphasised. The Vision Mission and Values needs to be reviewed.
<p>BHS 23/031</p>	<p>Finance Committee Report</p> <p>Decision:</p> <ol style="list-style-type: none"> 1. Put and Call Option. The Finance Committee will meet with Fionnuala Murphy of Orpen Franks Solicitors to prepare legal action against Gerry Barrett. <p>Discussion:</p> <ol style="list-style-type: none"> 1. Management Accounts. February accounts were reviewed.
<p>BHS 23/032</p>	<p>Report from Hospital Legal Advisors</p> <p>Decision:</p>

	<p>1. Nil</p> <p>Discussion:</p> <p>1. The full statement of claim is now with RKD's solicitors and we are waiting for their response.</p>
BHS 23/033	<p>AOB</p> <p>Decision:</p> <p>1. Board Meetings. It was agreed to the board meetings will be either fully online or fully in person and that the next meeting will take place in Quaker House.</p> <p>2. Board Visits. It was agreed J McNeilly and J Kelly will discuss the proposed resumption of board visits before our next board meeting.</p> <p>Discussion:</p> <p>1. Ireland Yearly Meeting's annual meeting is on the 15th of April some directors will need to attend to promote Bloomfield within the Quaker community.</p> <p>2. Board Structure. This will be discussed at the Strategy day.</p>
BHS 23/034	<p>Date of Next Meeting</p> <p>24/04/2023</p>